

## ***Elective Module. What to know and what to do.***

### **What to know and what to do before you apply for an Elective Module**

The Elective Module is the most versatile module. The duration is at least 7 weeks, including a week for preparation of a written report, oral exam or an examination. You can do a research project comparable to a Project module but it is also possible to split the Elective Module into two (or more) parts. The subjects of the module do not need to be from biology. However, the subjects have to be related to your studies. For example, you could take classes or labs in natural sciences other than biology or classes in business management or patent law (think of working in the pharmaceutical industry or a law firm upon completion of your studies). You could also do a practical outside the University of Cologne, for example in industry or at an institution abroad. We also accept language classes that improve your English or German as part of the Module. However, you need to contact a student adviser (Dr. Jan Weber or Dr. Joachim Schmidt) for approval. They will help with calculating the time you have to spend on the subjects of your choice. For your orientation: for the complete module 12 Credits will be granted. For one Credit you have to invest about 30 hours of work. Credits will only be granted after you have provided proof of a successful completion (see *Certificate of Completion* form).

The Elective Module for **Research Track Students** is a three partite theoretical module consisting of two scientific writing courses and one bioinformatics or statistics course. For application, Research Track Students need to contact the Graduate School or Biological Sciences coordinator Dr. Isabell Witt.

### **What to do before you start an Elective Module**

- Contact one of the student advisers during their regular consulting hours to discuss your ideas and the timing of your elective module.
- Ask your supervisor for the form of examination, e.g. written or oral project report, and the deadline for submission of the written report or the date of the oral project report. The examination and the module is graded pass or fail, only.
- Fill out and sign the *Application Form* together with your supervisor.
- Hand in the *Application Form* to the Master's office at least 2 weeks before you start working.
- If you split the module you have to apply for each part separately.

### **What to do when you are done**

- Make sure that your supervisor fills out the *Certificate of Completion* form.
- Hand in the *Certificate of Completion* to the Degree Committee office.

# University of Cologne

Degree Committee  
Master of Science in Biological Sciences



Degree Committee  
MSc in Biological Sciences  
Zùlpicherstr. 47a  
50674 Cologne  
phone +49 221 470 4328  
fax +49 221 470 1633

## Elective Module

### Application Form

(The application must be submitted at least 2 weeks prior to the start of the module.)

Student name \_\_\_\_\_

Matriculation number \_\_\_\_\_ e-mail \_\_\_\_\_

Module start date \_\_\_\_\_ Module end date / duration of course \_\_\_\_\_

*(If you split the module you have to fill out an Application Form for each part)*

Name of supervisor and institution where module will take place

\_\_\_\_\_  
\_\_\_\_\_

(Supervisor's e-mail address)

Working title of module

\_\_\_\_\_

Content of module

\_\_\_\_\_

*Examination: Variable and dependent on the individual parts, usually written lab report or research talk (pass / fail). Degree Committee will determine and testify the individual requisites for every student and will finally grant the credits.*

.....

Date \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_  
Student (signature) Supervisor (signature)

Credit Points will be granted  
\_\_\_\_\_ after successful completion.  
*(Degree committee members only)*

Additional requirements *(Degree Committee members only)*:

### Confirmation of application by the Degree Committee.

Date \_\_\_\_\_

\_\_\_\_\_

(PD Dr. J. Schmidt / Dr. Jan Weber)

# University of Cologne

Degree Committee  
Master of Science in Biological Sciences



## Elective Module

### *Certificate of Completion*

Degree Committee  
MSc in Biological Sciences  
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50674 Cologne  
phone +49 221 470 4328  
fax +49 221 470 1633

Student name \_\_\_\_\_

Matriculation number \_\_\_\_\_ e-mail \_\_\_\_\_

Module start date \_\_\_\_\_ Module end date / duration of course \_\_\_\_\_

Institution/laboratory

\_\_\_\_\_

Title of module

\_\_\_\_\_

**The student has passed the module.**

Lab report or research talk or other \_\_\_\_\_(specify)

Date \_\_\_\_\_

\_\_\_\_\_ (Stamp)

Supervisor (signature)

*Student, hand in the Certificate to the Degree Committee office.*

\_\_\_\_\_

\_\_\_\_\_ **Credit Points are granted by the degree committee**

Date \_\_\_\_\_

\_\_\_\_\_ (PD Dr. J. Schmidt / Dr. Jan Weber)